

Job Posting

Director of Learning and Connection

The Sinneave Family Foundation (Sinneave) – Background

The Sinneave Family Foundation is an operating foundation committed to a future where autistic adults live, learn, work and thrive and realize their desired futures. We work to reduce barriers and enhance opportunities for autistic youth and adults. Sinneave operates The Ability Hub in Calgary as an inclusive centre for innovation, learning and connection.

Job Snapshot

Sinneave is recruiting a full time Director of Learning and Connection. This new role reflects growth in our Learning and Community Connection activities. We are seeking an individual to work as part of a collaborative team to provide leadership and direction to our learning and knowledge exchange activities including collaborating with content experts on online course development, webinars, podcasts, workshops, in person/virtual learning series, and collaborating on knowledge exchange efforts with program staff. Connection activities include information and navigation services, targeted community engagement, and the development and implementation of a calendar of monthly activities at The Ability Hub.

This is a full time position and pay is commensurate with job requirements and experience within a scale. Qualifications will be taken into consideration.

Qualifications:

- Masters level degree in a relevant field, preferably education, disability or social sciences (autism experience an asset).
- Minimum 5 years' experience, including successful supervisory experience.
- Experience in curriculum development, learning management systems, learning accessibility, creating and editing original content.
- Proficiency in technical applications supporting virtual learning environments.
- Strong community, education and disability sector knowledge and connections.
- Excellent interpersonal, oral, and written communication skills in working with individuals, families, professionals and members of the community.

Accountabilities:

Inclusive centre for learning and connection:

- Demonstrates an awareness and understanding of relevant higher education landscapes and settings (including transition into, between, and out of different learning environments) using disability, neuro-diversity and inclusion lenses.
- Leads the development and implementation of a monthly Learning and Connection calendar of activities that targets individuals, families, support systems, and professional audiences.

- Leads the development of strategies to communicate information and share knowledge, which may include virtual networks, multiple platforms, and unique experiences to maximize impact.
- Collaborating with programs and services team members to identify appropriate knowledge exchange activities from the innovation development cycle and operational programs.

Information, navigation, and transition support:

- Directly oversees and acts as a resource to staff who provide information, navigation and transition support and who function as a key point of entry into Sinneave programs and services.
- Provides leadership in identifying needs and collecting, creating, reviewing, and revising Sinneave information/learning resources.
- Works collaboratively with community-based organizations to exchange ideas, share evidence and enhance integrated pathways of transition support.

Innovation and collaboration:

- Maintains effective communication with community stakeholders, accurately representing and promoting Sinneave's mission, roles, interests and offerings.
- Strategizes and coordinates efforts to strengthen community outreach activities focused on outcomes in education, employment and housing and identifies potential opportunities for collaboration.
- Participates in specific community-based meetings, committees, activities and events.

Data-informed influence on systems and policies:

- Demonstrates an understanding of the critical role that documentation/data collection and analysis plays in identifying community need, evaluating innovation, demonstrating outcomes, and sharing knowledge to inform system and policy discussions.
- Contributes to Sinneave's iterative data lifecycle to inform the planning, implementation and evaluation of services, the development of outcome measurements, the identification of promising practices, the generation of reports, and the assessment of impact.

Sinneave is an inclusive employer that is open and flexible in its thinking and approach to recruiting. We encourage all qualified candidates to advise us of their particular needs or preferences as it relates to the interview and assessment process for this role.

Please send applications electronically to:

Norm Lepitre, Director of Administration and HR

Norm.lepitre@sinneavefoundation.org



Sinneave
FAMILY FOUNDATION

Or by mail or fax to:

The Sinneave Family Foundation

Suite 300, Child Development Centre

3820 - 24 Ave NW

Calgary, AB T3B 2X9

Fax (403) 284-9298

sinneavefoundation.org

Application Deadline: When the position has been successfully filled.